

# NHS Shetland

<b>Meeting:</b>	<b>Shetland NHS Board</b>
<b>Meeting date:</b>	<b>13 December 2022</b>
<b>Agenda reference:</b>	<b>Board Paper 22/23/51</b>
<b>Title:</b>	<b>Board Business Programme</b>
<b>Responsible Executive/Non-Executive:</b>	<b>Gary Robinson</b>
<b>Report Author:</b>	<b>Carolyn Hand, Corporate Services Manager</b>

## 1. Purpose

**This is presented to the Board/Committee for:**

Decision

**This report relates to:**

- Compliance with corporate governance requirements.

**This aligns to the following NHSScotland quality ambition(s):**

- Safe
- Effective
- Person-centred

## 2. Report summary

### 2.1. Situation

The Board is asked to agree the draft Business Programme for 2023/24 and commit to the dates set out which are in line with corporate governance requirements.

### 2.2. Background

Committee dates need to be set in advance with members confirming insofar as is possible at this stage. There should be minimal/no disruption of the programme as this not only has a knock on impact on the business planning cycle but also duplicates staff efforts.

## **2.3. Assessment**

Committee dates have been agreed with executive leads or follow a similar pattern to 2022/23.

### **2.3.1. Quality / patient care**

Board and Board standing committees play a critical role in oversight and assurance.

### **2.3.2. Workforce**

Board and Board standing committees play a critical role in oversight and assurance.

### **2.3.3. Financial**

Board and Board standing committees play a critical role in oversight and assurance.

### **2.3.4. Risk assessment/management**

Committees need the correct number of Non-Executive Directors in attendance to function smoothly, ensuring meetings can be quorate and go ahead according to the Business Programme agreed by the Board.

### **2.3.5. Equality and Diversity, including health inequalities**

No issues identified.

## **3. List of appendices**

Draft Business Programme 2023/24

