

NHS Shetland Board Action Tracker

(completed actions reported to the Board as complete or those delegated to standing committees have been removed)

	Date	Reference in Minutes	Action	Exec Lead	Status	Progress (RAG)
1	15/2/22	2021/22/108	Update the Board on workforce programmes including training	LH	COMPLETE	Draft Shetland H&SC Integrated Workforce Plan 2022-2025 presented to the Board in Sept 2022
2	15/2/22	2021/22/109	Update the Board on opportunities to access funding for sustainability projects	LB	IN PROGRESS	A paper to be presented at the Finance & Performance Committee
3	26/4/22	2022/23/08	Update the Board on work around implementation of the Women's Health Plan	KC/JW	IN PROGRESS	The Chief Midwife to be invited to a Board Development Session (date to be agreed)
4	26/4/22	2022/23/14	Provide summary of findings and timescales around public health needs assessment work carried out	ER	IN PROGRESS	To be presented to a Board Development Session (date to be agreed)
5	26/4/22	2022/23/15	Update the Board on work around implementation of the Health & Safety Policy	LH/LG	IN PROGRESS	The Health and Safety Lead to be invited to a Board Development Session (date to be agreed)
6	23/6/22	2022/23/34	Update the Board on financial position mid-way through efficiency saving projects in the Financial Plan	CM	COMPLETE	A paper was presented to the Finance & Performance Committee on 24 November 2022 and shared with all board members
7	20/9/22	2022/23/61	Detailed discussion on workforce, planning and staffing tools to be held at a future Board Development Session	LH/LA	IN PROGRESS	Presentation on workforce took place at Board Development Session in November 2022 Further sessions to explore the board's strategy to take place at a future date

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner
 Amber: The action is in progress /action may need to be taken to resolve an issue
 Green: The action is progressing as planned (no risk)
 Blue: Complete – to be removed from tracker

Action owners: GR Gary Robinson, MD Michael Dickson, KC Kathleen Carolan, CM Colin Marsland, LH Lorraine Hall, SL Susan Laidlaw, BC Brian Chittick, KB Kirsty Brightwell, ER Elizabeth Robinson, LB Lawson Bisset, LW Lisa Watt, CH Carolyn Hand, RMG Risk Management Group