

Shetland NHS Board

Board Headquarters

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Date 6 December 2022
Our Ref Brd/22/23/ag4

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Shetland NHS Board Members

Dear Member

There will be a meeting of Shetland NHS Board on **Tuesday 13th December 2022** at **9.30am.** To access this please click on “Join Teams Meeting” within your calendar invite for this meeting.

Yours sincerely

A handwritten signature in cursive script that reads 'Carolyn Hand'.

Carolyn Hand
Corporate Services Manager

AGENDA

1. Chair's Announcements
2. Apologies for absence
3. Minutes of the Board Meeting held on 20th September 2022 *(Enclosed)*
4. Board Action Tracker *(Enclosed)*
5. Matters Arising

QUALITY & CLINICAL

6. Quality Report Update *(Board Paper 2022/23/44 Enclosed)*
7. Healthcare Associated Infection Report *(Board Paper 2022/23/45 Enclosed)*

PERFORMANCE

8. Finance
- Monitoring Report 2022/23 at Month 7 (April to October)
(Board Paper 2022/23/46 Enclosed)

9. 2022/23 Performance
- Performance Report Quarter 2 (July to September 2022)
(Board Paper 2022/23/47 Enclosed)
10. Strategic Risk Register Report *(Board Paper 2022/23/48 Enclosed)*

STRATEGY

11. Winter Plan for Ensuring Sustainability including the Festive Period 2022/23
(Board Paper 2022/23/49 Enclosed)
12. Business Continuity Policy and Emergency Planning
& Resilience Annual Report 2021/22 *(Board Paper 2022/23/50 Enclosed)*

GOVERNANCE

13. Draft 2023/24 Business Programme *(Board Paper 2022/23/51 Enclosed)*
14. Corporate Governance Handbook updates
Section 5: Scheme of Delegation *(Board Paper 2022/23/52 Enclosed)*
15. Committee Membership *(Board Paper 2022/23/53 Enclosed)*

INFORMATION & NOTING

16. Public Records (Scotland) Act – Progress Update Review
(Board Paper 2022/23/54 Enclosed)
17. Local Annual Fraud Services Report 21/22 *(Board Paper 2022/23/55 Enclosed)*
18. Shetland Public Protection Committee Annual Report 2021/22
(Board Paper 2022/23/56 Enclosed)
19. Approved committee minutes for noting:
 - Audit Committee held on 16th June 2022 *(Enclosed)*
 - Endowment Committee held on 28th June 2022 *(Enclosed)*
 - Staff Governance Committee held on 29th June 2022 *(Enclosed)*
 - Area Partnership Forum held on 1st September 2022 *(Enclosed)*
 - Clinical Governance Committee held on 12th September 2022 *(Enclosed)*
 - Audit Committee held on 27th September 2022 *(Enclosed)*
20. Date of Next Meeting: **Tuesday 14th February 2023** at 9.30am.