

Shetland NHS Board

Board Headquarters

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Date 3 December 2024
Our Ref Brd/24/25/ag5

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Shetland NHS Board Members

Dear Member

There will be a public meeting of Shetland NHS Board on **Tuesday 10th December 2024** at **9.30am**. To access this please click on "Join Teams Meeting" within your calendar invite for this meeting.

Yours sincerely

A handwritten signature in cursive script that reads 'Carolyn Hand'.

Carolyn Hand
Corporate Services Manager

AGENDA

1. Chair's Announcements
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the Board Meeting held on 19th November 2024 *(Enclosed)*
5. Board Action Tracker *(Enclosed)*
6. Matters Arising

QUALITY & CLINICAL

7. Quality Report Update *(Board Paper 2024/25/47 Enclosed)*
8. Healthcare Associated Infection Report *(Board Paper 2024/25/48 Enclosed)*

PERFORMANCE

9. Financial Performance Management Report 2024/25 at Month 7 (April to Oct)
(Board Paper 2024/25/49 Enclosed)
10. Strategic Risk Register Report *(Board Paper 2023/24/50 Enclosed)*

11. Health and Care Staffing Act: Internal Compliance Report Q2
(Board Paper 2024/25/51 Enclosed)

STRATEGY

12. Winter Plan for Ensuring Service Sustainability including the Festive Period
2024/25 (Board Paper 2024/25/52 Enclosed)
13. NHS Shetland Anchors Strategic Plan 2023-2026
(Board Paper 2024/25/53 Enclosed)
14. Emergency Planning Annual Report 2023-24 (Board Paper 2024/25/54 Enclosed)
15. Procurement Strategy 2025-2030 (Board Paper 2024/25/55 Enclosed)

GOVERNANCE

16. iMatter 2024 Cycle (Board Paper 2024/25/56 Enclosed)
17. Board and Committee Meeting Schedule 2025/26
(Board Paper 2024/25/57 Enclosed)
18. Corporate Governance Handbook: Section 5 – Scheme of Delegation
(Board Paper 2024/25/58 Enclosed)
19. Corporate Governance Handbook: Section 6 – Standing Financial Instructions
(Board Paper 2024/25/59 Enclosed)

INFORMATION & NOTING

20. Approved committee minutes for noting:
- Staff Governance Committee held on 30th May 2024 (Enclosed)
 - Clinical Governance Committee held on 11th September 2024 (Enclosed)
 - Audit & Risk Committee held on 24th September 2024 (Enclosed)
 - Finance & Performance Committee held on 1st October 2024 (Enclosed)
21. Date of Next Meeting: **Tuesday 11th February 2025** at 9.30am.

Planned business

- *Cybersecurity Strategy (February)
- *Register of Interests (February)
- *Review of Standing Orders (February)
- *Annual Delivery Plan Q3 Update (February)
- *Blueprint for Good Governance: Improvement Action Plan