

Shetland NHS Board

Board Headquarters

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Date 20 August 2024
Our Ref Brd/24/25/ag3



Shetland NHS Board Members

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Dear Member

There will be a meeting of Shetland NHS Board on **Tuesday 27th August 2024** at **9.30am**. To access this please click on “Join Teams Meeting” within your calendar invite for this meeting.

Yours sincerely

A handwritten signature in cursive script that reads 'Carolyn Hand'.

Carolyn Hand
Corporate Services Manager

AGENDA

1. Chair’s Announcements
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the public Board Meeting held on 25th June 2024 *(Enclosed)*
Minutes of the private Board Meeting held on 25th June 2024 *(Enclosed)*
5. Board Action Tracker *(Enclosed)*
6. Matters Arising

QUALITY & CLINICAL

7. Quality Report *(Board Paper 2024/25/27 Enclosed)*
8. Annual Feedback and Complaints Report 2023/24 *(Board Paper 2024/25/28 Enclosed)*
9. Healthcare Associated Infection Report *(Board Paper 2024/25/29 Enclosed)*
10. Medical Director Annual Report 2023/24 *(Board Paper 2024/25/30 Enclosed)*

PERFORMANCE

11. Finance
- Monitoring Report 2024/25 at Month 3 (April to June) *(Board Paper 2024/25/31 Enclosed)*
12. 2024/25 Performance
- Performance Report Quarter 1 (Apr-June) *(Board Paper 2024/25/32 Enclosed)*
13. Workforce Report 2023-24 *(Board Paper 2024/25/33 Enclosed)*
14. Health and Care Staffing Act Q1 Report *(Board Paper 2024/25/34 Enclosed)*

STRATEGY

15. NHS Shetland Annual Delivery Plan 2024-25 (Draft) *(Board Paper 2024/25/35 Enclosed)*

GOVERNANCE

16. Procurement Annual Report 2023/24 *(Board Paper 2024/25/36 Enclosed)*
17. Standing Committee Membership *(Board Paper 2024/25/37 Enclosed)*
18. Remuneration Committee Terms of Reference *(Board Paper 2024/25/38 Enclosed)*

INFORMATION & NOTING

19. Remuneration Committee Annual Report *(Board Paper 2024/25/39 Enclosed)*
20. Approved committee minutes for noting:
- Endowment Committee held on 21 May 2024 *(Enclosed)*
21. Date of Next Meeting: **Tuesday 8th October 2024** at 9.30am.

Planned business

- *Shetland Integrated Children's Plan: Annual Report (October)
- *Public Health Annual Report (October)
- *Emergency Planning Annual Report (October)
- *Public Protection Committee Annual Report (December)