

Shetland NHS Board

Board Headquarters

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Date 23 April 2024
Our Ref Brd/24/25/ag1

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Shetland NHS Board Members

Dear Member

There will be a meeting of Shetland NHS Board on **Tuesday 30th April 2024** at **9.30am**. To access this please click on “Join Teams Meeting” within your calendar invite for this meeting.

Yours sincerely

A handwritten signature in cursive script that reads 'Carolyn Hand'.

Carolyn Hand
Corporate Services Manager

AGENDA

1. Chair's Announcements
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the public Board Meeting held on 13th February 2024 *(Enclosed)*
5. Board Action Tracker *(Enclosed)*
6. Matters Arising

QUALITY & CLINICAL

7. Quality Report (including Patient Experience) *(Board Paper 2024/25/01 Enclosed)*
8. Healthcare Associated Infection Report *(Board Paper 2024/25/02 Enclosed)*

PERFORMANCE

9. Finance
- Monitoring Report 2023/24 at Month 11 (April to February)
(Board Paper 2024/25/03 Enclosed)

10. Strategic Risk Register Report *(Board Paper 2024/25/04 Enclosed)*
11. Risk Management Summary Out-turn Report 2023/24 and Draft Risk Management Workplan 2024/25 *(Board Paper 2024/25/05 Enclosed)*

STRATEGY

12. Strategic Delivery Plan 2024-2029 *(Board Paper 2024/25/06 Enclosed)*

GOVERNANCE

13. Framework Document for NHS Boards *(Board Paper 2024/25/07 Enclosed)*
14. Corporate Governance Handbook: Review of Standing Orders *(Board Paper 2024/25/08 Enclosed)*
15. Finance & Performance Committee Terms of Reference *(Board Paper 2024/25/09 Enclosed)*
16. Audit & Risk Committee Terms of Reference *(Board Paper 2024/25/10 Enclosed)*

INFORMATION & NOTING

17. Approved committee minutes for noting:
- Area Clinical Forum held on 20 April 2023 *(Enclosed)*
 - Endowment Committee held on 24 October 2023 *(Enclosed)*
 - Area Partnership Forum held on 2 November 2023 *(Enclosed)*
 - Staff Governance Committee held on 16 November 2023 *(Enclosed)*
 - Audit Committee held on 28 November 2023 *(Enclosed)*
 - Finance & Performance Committee held on 30 November 2023 *(Enclosed)*
 - Clinical Governance Committee held on 5 December 2023 *(Enclosed)*
18. Date of Next Meeting: **Tuesday 25th June 2024** at 9.30am.