

SHETLAND NHS BOARD

Minutes of the Endowment Committee meeting of Shetland NHS Board held virtually on Tuesday 24 October 2023 at 13:30

TRUSTEES PRESENT

Mr. Lincoln Carroll (Chair)	Mr. Colin Marsland (Exec Lead)
Mrs. Emma Macdonald	Mrs. Kathy Hubbard
Mr. Colin Campbell	Mr. Brian Chittick
Mrs. Lorraine Hall	Mr. Bruce McCulloch
Mr. Joe Higgins	Mr. Gary Robinson
Mrs. Amanda McDermott	Dr. Susan Laidlaw

IN ATTENDANCE

Mr. Lawson Bisset, Head of Estates and Sustainability Lead

1. APOLOGIES FOR ABSENCE

Trustees Professor Kathleen Carolan and Ms. Natasha Cornick sent apologies, as well as administrative support Mrs. Erin Seif. Dr. Kirsty Brightwell was not present.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. POLYTUNNELS UPDATE

Head of Estates and Sustainability Lead Mr. Lawson Bisset presented an update to the Endowment Committee on an approved NHS Charities Together funding bid to install polytunnels outside certain NHS Shetland properties.

Mr. Bisset noted a planning application for one polytunnel outside Walls Health Centre has been submitted to the Planning Department of Shetland Islands Council, and a second application, in collaboration with Shetland Methodist District project "Food for the Way", has been made for two polytunnels outside Montfield Board Headquarters in Lerwick. Contractors have been arranged for both, should the applications be successful.

In response to trustee questions, Mr. Bisset confirmed Food for the Way and NHS Shetland would each manage one Montfield polytunnel, and a team of Montfield Board HQ volunteers will be sought if the application succeeds. Mr. Bisset invited trustees to contact him for further information, or for updates at future meetings.

4. DRAFT MINUTES OF MEETING HELD ON 27 JUNE 2023

The minutes of the 27 June 2023 meeting were approved.

5. MATTERS ARISING

There were no matters arising.

6. ACTION TRACKER

[100] – Evelyn Partners presentation

Endowment Chair Mr. Lincoln Carroll noted he contacted NHS Orkney Board Chair Ms. Meghan McEwen regarding the recent investment experience of the Orkney Endowment Fund, in anticipation of a future session between trustees and Evelyn Partners representatives to discuss the Shetland Endowment Fund's investment portfolio from an ethics and sustainability point of view. However, he had not yet set up a meeting with Ms. McEwen, and will aim to do so before the February 2024 Endowment Committee meeting.

7. FINANCE REPORT

Endowment Committee Executive Lead Mr. Colin Marsland highlighted the following points:

- The general Endowment Fund remains below its £1m capital floor, leaving it closed to applications;
- Donations have increased since last year, mostly to cancer funds, which have been spent on charitable activities; and
- The MRI Scanner Fund is at £1.4m and increasing, due to current interest rates.

8. ENDOWMENT APPLICATIONS

a. Merchandise – awareness-raising, menopause in workplace

Mr. Carroll stated this bid had already been approved.

9. MRI SCANNER APPEAL UPDATE

Mr. Marsland shared the following points regarding the MRI Scanner Appeal:

- Scottish Government has contributed additional money to cover costs related to contaminated soil discovered on the MRI scanner site;
- Cables are being laid to allow future installation of electrical-vehicle charge-points, with funding from Charge Place Scotland; and
- Work is still on track for the MRI scanner to be in place by autumn 2024.

10. UPDATE ON EDUCATION AND TRAINING BIDS REVIEWED AD-HOC VIA EMAIL

a. Revisiting arranging monthly meetings to approve education / training bids

Mr. Carroll shared the Endowment Committee sub-group which reviews bids related to education and training has decided to meet monthly, with a quorum of three attendees, to consider bids submitted by the 20th of that month, rather than reviewing them ad-hoc by email.

The Endowment Committee approved this plan.

[Mr. Marsland will update the Endowment Committee Charter accordingly, for review at its next meeting.

ACTION: Mr. Colin Marsland]

11. ENDOWMENT COMMITTEE MEETING DATES 2024–25

The proposed 2024–25 Endowment Committee meeting dates were approved.

12. A.O.C.B.

There was no other competent business for discussion.

Date of next meeting: Tuesday 20 February 2024 at 13:30, via Microsoft Teams