

Shetland NHS Board

Board Headquarters

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Date 12 September 2023
Our Ref Brd/23/24/ag3

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Shetland NHS Board Members

Dear Member

There will be a meeting of Shetland NHS Board on **Tuesday 19th September 2023** at **9.30am**. To access this please click on “Join Teams Meeting” within your calendar invite for this meeting.

Yours sincerely

A handwritten signature in cursive script that reads 'Carolyn Hand'.

Carolyn Hand
Corporate Services Manager

AGENDA

1. Chair's Announcements
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the Private Board Meeting held on 22 June 2023 *(Enclosed)*
Minutes of the Public Board Meeting held on 22 June 2023 *(Enclosed)*
5. Board Action Tracker *(Enclosed)*
6. Matters Arising

QUALITY & CLINICAL

7. Quality Report Update *(Board Paper 2023/24/27 Enclosed)*
8. Annual Feedback and Complaints Report 2022/23
(Board Paper 2023/24/28 Enclosed)
9. Healthcare Associated Infection Report *(Board Paper 2023/24/29 Enclosed)*

10. Medical Director Annual Report & Duty of Candour Report 2022/23
(Board Paper 2023/24/30 Enclosed)

PERFORMANCE

11. Finance
- Monitoring Report 2023/24 at Month 4 (April to July)
(Board Paper 2023/24/31 Enclosed)
12. Scottish Government Annual Delivery Plan 2023/24 – NHS Shetland Activity
(Board Paper 2023/24/32 Enclosed)

STRATEGY

13. Oral Health Strategy 2023-2027
(Board Paper 2023/24/33 Enclosed)
14. Medication Administration in Care and Education Settings - Draft Policy
(Board Paper 2023/24/34 Enclosed)

GOVERNANCE

15. Temporary Revised approach to Corporate Governance Arrangements
(Board Paper 2023/24/35 Enclosed)
16. Procurement Annual Report 2022-23
(Board Paper 2023/24/36 Enclosed)
17. Greatix
(Board Paper 2023/24/37 Enclosed)

INFORMATION & NOTING

18. Remuneration Committee Annual Report 2022/23
(Board Paper 2023/24/38 Enclosed)
19. Adult Support and Protection Inspection Report and Improvement Plan
(Board Paper 2023/24/39 Enclosed)
[Joint inspection of adult support protection in the Shetland partnership \(careinspectorate.com\)](https://careinspectorate.com)
20. Shetland's Integrated Children's Services Plan: Annual Report 2022/23
(Board Paper 2023/24/40 Enclosed)
21. Approved committee minutes for noting:
- Audit Committee held on 28 March 2023 (Enclosed)
 - Endowment Committee held on 23 May 2023 (Enclosed)
 - Staff Governance Committee held on 25 May 2023 (Enclosed)
 - Joint Governance Chairs and Audit Committee (in principle)
held on 25 May 2023 (Enclosed)
 - Area Partnership Forum held on 1 June 2023 (Enclosed)
 - Clinical Governance Committee held on 6 June 2023 (Enclosed)
22. Date of Next Meeting: **Tuesday 12th December 2023** at 9.30am.