

NHS Shetland Board Action Tracker

(completed actions reported to the Board as complete or those delegated to standing committees have been removed)

	Date	Reference in Minutes	Action	Exec Lead	Status	Progress (RAG)
1	16/2/21	2020/21/83	Share information on Remuneration Committee training with board members	GR/LH	COMPLETE	Training session facilitated by NES took place on 31 May 2022
2	25/6/21	2021/22/43	Progress the creation of a new Finance and Performance Committee	CM	Paper at Board for Approval	Discussed at Board Development Session on 22 March and 31 May 2022. Paper to change the Board's Governance Structure and proposed Terms of Reference in on the agenda for June 2022 Board Meeting.
3	15/2/22	2021/22/108	Update the Board on workforce programmes including training	LH	IN PROGRESS	A paper to be presented to the Board in August 2022
4	15/2/22	2021/22/109	Update the Board on opportunities to access funding for sustainability projects	LB	IN PROGRESS	A paper to be presented at the Board in April 2022?
5	15/2/22	2021/22/114	Update to the Board on savings plans for 2022/23	CM	IN PROGRESS	EMT has met on a number of occasions that were dedicated to reviewing the Board's financial plan for 2022-23 that included plans on how to deliver savings. 2022-23 Financial Plan is before the June 2022 Board meeting for approval. This includes an update on the efficiency savings plan current status.
6	26/4/22	2022/23/08	Update the Board on work around implementation of the Women's Health Plan	KC/JW	IN PROGRESS	The Chief Midwife to be invited to a Board Development Session (date to be agreed)
7	26/4/22	2022/23/14	Provide summary of findings and timescales around public health needs assessment work carried out	ER	IN PROGRESS	To be presented to a Board Development Session in Sept?
8	26/4/22	2022/23/15	Update the Board on work around implementation of the Health & Safety Policy	LH/LG	IN PROGRESS	The Health and Safety Lead to be invited to a Board Development Session (date to be agreed)

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner

Amber: The action is in progress /action may need to be taken to resolve an issue

Green: The action is progressing as planned (no risk)

Blue: Complete – to be removed from tracker

Action owners: GR Gary Robinson, MD Michael Dickson, KC Kathleen Carolan, CM Colin Marsland, LH Lorraine Hall, SL Susan Laidlaw, BC Brian Chittick,
KB Kirsty Brightwell, ER Elizabeth Robinson, LB Lawson Bisset, LW Lisa Watt, CH Carolyn Hand, RMG Risk Management Group