

## NHS Shetland Board Action Tracker

(completed actions reported to the Board as complete or those delegated to standing committees have been removed)

|   | Date     | Reference in Minutes | Action   | Exec Lead | Status      | Progress (RAG)  |
|---|----------|----------------------|--|-----------|-------------|---|
| 1 | 06/10/20 | 2020/21/31           | Covid-19 status update at Board Meetings   | SL        | IN PROGRESS |   |
| 2 | 15/12/20 | 2020/21/59           | Formal update on Psychological Therapies Service to be presented in March 2021                                     | BC        | IN PROGRESS | Update presented to the Audit Committee on 28 Sept 2021   |
| 3 | 16/2/21  | 2020/21/83           | Share information on Remuneration Committee training with board members  | GR/LH     | IN PROGRESS |   |
| 4 | 27/4/21  | 2021/22/07           | Use of remote technology for Patient Safety Conversations – DCH&SC to discuss with MD and Clinical Governance team | BC        | COMPLETE    | Discussed at Joint Governance Group and agreed to reconfigure. 3 pilot areas to be identified to take this forward.<br><br>Plan to recommence face-to-face Patient Safety and Leadership Walkarounds involving NEDs and staff from other areas services. The first of these is planned for November 2021 in the Acute Sector. With the return of F2F Walkarounds, there is no need to investigate any further the digital enablement of Patient Safety Conversations. |
| 5 | 27/4/21  | 2021/22/07           | Update on progress with Alcohol Brief Interventions  | ER        | COMPLETE    | Presented at Board Development Session on 21 Sept 2021  |
| 6 | 27/4/21  | 2021/22/13           | Corporate Risk Register to be presented more frequently to Audit Committee to allow greater scrutiny               | CM/EG     | COMPLETE    | Inclusion as a standing item on Audit Committee agenda commencing with meeting in Nov 2021  |
| 7 | 25/6/21  | 2021/22/43           | Progress the creation of a new Finance and Performance Committee   | CM        | IN PROGRESS |   |

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner

Amber: The action is in progress /action may need to be taken to resolve an issue

Green: The action is progressing as planned (no risk)

Blue: Complete – to be removed from tracker

Action owners: KC Kathleen Carolan, CM Colin Marsland, IS Ian Sandilands, LH Lorraine Hall, SW Susan Webb, SBI Simon Bokor-Ingram, LWatt Lisa Watt, LH Lisa Ward, CH Carolyn Hand, RMG Risk Management Group