

AREA CLINICAL FORUM

Minutes of the meeting held on Thursday 24th June 2021 at 4pm via Microsoft Teams.

Present

Amanda McDermott, Chair of ANMAC [AM] (Chair of ACF)
Wayne Badier, Chair of Area Dental Committee [WB]
Simon Boyd, Chair of Area Pharmaceutical Committee [SB]
Dawn Smith, Chair of Healthcare Scientists [DS]
Jacquie Whitaker, Vice Chair of ANMAC [JW]

In attendance

Pauline Moncrieff, Minute-taker

AM welcomed Simon and Dawn to the meeting as Chairs of their respective committees.

SB advised that the Vice Chair of APC had not yet been agreed, but it would be either Caroline Shewan or Susan Clarke.

DS advised that Lucy Wilson had been appointed to the Health Scientists Committee as medical imaging representative.

1. Apologies for Absence

Apologies for absence were received from Dr Susan Laidlaw, Denise Morgan and Michael Dickson.

2. Declaration of Interests

There were no declarations of interest.

3. Draft minute of the meeting on 22nd April 2021

The draft minutes were approved by Wayne and Jacquie.

4. Matters Arising

The following matters arising were discussed:

Area Medical Committee feedback – AM to contact SL for an update following the recent meeting where the appointment of a new Chair was discussed. **ACTION: AMcD**

5. Whistleblowing

Shona Manson had agreed to attend, but did not join the meeting. AM said she would contact Shona again to possibly agree another date to attend ACF. **ACTION: AMcD**

6. Draft Clinical and Care Strategy

AM reported that the closing date for submission of comments was 14th June 2021 so all PACs should have already responded. Members were informed that the draft strategy would be presented at the Board Meeting tomorrow and that feedback to date had been positive so no further amendments were expected. If any members still have comments, they should forward these before the end of today.

7. The Faculty of Remote, Rural & Humanitarian Healthcare (FRRHH) Fellowship

AM said the flyer for the fellowship applications had been widely circulated for information and the deadline for anyone interested was 1st October 2021.

**8. Papers for the NHS Shetland Board Meeting on 25 June 2021
(previously circulated in separate email)**

AM explained there would be a private session of the Board in order to receive the annual accounts so the papers for AMC to note and/or comment on were for the public session. There were no comments or questions on the Board papers on behalf of any of the professional advisory committees.

Standing Items

9. Chief Executive Update

Mr Dickson was unable to attend so there was no update this month.

10. Realistic Medicine Update

Dr Laidlaw was unable to attend so there was no update this month.

11. Feedback from National Area Clinical Forum Chair's meeting

AM reported that most of the discussion at the meeting had centred round a presentation by Ray de Souza who is advisor to the SGov on workforce wellbeing.

Staff across Scotland are reporting losing breakout areas due to the increase in clinical activity and areas previously assigned for staff wellbeing are being repurposed. There is now difficulty in trying to identify areas to have physically distanced break times. This is the case in NHS Shetland where the servery is still physically distanced and in the health centres where there are not enough suitable rooms for staff breaks.

Several boards discussed their clinical strategy updates and some are in the same position as NHS Shetland where they wish to inform their submissions for secured monies for new builds or bids for funding.

AM said she would put the presentation into the ACF folder on Teams for information and if anyone wanted to share it with their teams. **ACTION: AMcD**

12. Feedback from Board Standing Committees

- Board Meeting held on 27th April 2021

Quality Report update – there was a lot of discussion around CAMHs and mental health and the efforts being undertaken to increase capacity within the service.

National early warning scores data (accuracy and frequency) – narrative was included around the wish to procure an electronic observation system to improve compliance and early recognition of deterioration in patients. The obstacle is that it is prohibitively expensive for a small board. The plan now is to contact other boards to see if it might be possible to establish a joint venture in order to secure a cheaper deal.

Finance monitoring report – members were informed that the board had broken even and had received additional Covid funding, but recognised that the next 3 years will be exceptionally difficult because the staffing model will be dependent on locums. There is also the continued expectation that the board must identify efficiency savings whilst recognising that lots of redesign work had already been done meaning it is harder to achieve as time goes on.

Net Zero Routemap – members were presented with the plan for Shetland to become net zero by 2045.

H&SC Partnership Integration Review – this was approved by the board

- Endowment Committee held on 24th June 2021

Trustees were informed that the balance of the Endowment Fund was currently more than was usually available to spend on staff and patient comforts. Kathleen Carolan had suggested that Trustees should review how much of this money they wished to spend year-on-year given that the fund was making more money given how funds were being invested. Trustees are seeking suggestions from all staff on ideas for patient or staff comforts. If anyone wishes to submit a bid to the endowment fund then it's quite likely to be accepted as long as it meets the criteria for the fund.

ACTION: all ACF members to share with their PACs

13. Feedback from Professional Advisory Committee

HCS – DS said they had held their inaugural meeting where the terms of reference for the group had been drafted. The group will meet quarterly so there should be more to feed back at the next ACF.

APC – SB said their AGM was held a few weeks ago where office bearers had been discussed and he was appointed Chair. It was hoped Caroline Shewan would agree to be Vice Chair and if not then Sue Clarke. Going forward, APC have aligned their quarterly meeting dates with ACF so there should be regular updates in future.

ADC - WB said a meeting had been planned for the beginning of June, but it had been cancelled so a new date would hopefully be identified within the next month. Antony Visocchi will contact the Western Isles and Orkney dental governance committees to discuss common issues and this will be on the agenda for the ADC meeting.

ANMAC – JW said at the last meeting the committee had looked at the draft Clinical Strategy and discussed Whistleblowing. The consultation on the NMC post registration standards and the draft standards for community and public health nursing was discussed. One point identified was the non-medical prescribing for HVs and that whilst it is part of their training, HVs do not actually use the full scope of medications they need to actually learn. It is an opportunity for HVs to shape the policy and Clare Stiles is looking at how best to feed this back to SGov. AM added that a variety of different groups have submitted their feedback because the consultation came in several parts.

AM said ANMAC was separately looking at the RCN nursing workforce standards as part of the Safer Staffing Group to review what these mean for Shetland.

For Information

14. NHS Circulars – for information

15. Any Other Business

There were no further items of business.

16. Date and time of next meeting

The next meeting would take place on Thursday 12th August 2021 at 4pm on Teams.

There was no further business and the meeting closed at 4.30pm