

NHS Shetland Board Action Tracker

(completed actions reported to the Board as complete or those delegated to standing committees have been removed)

	Date	Reference in Minutes	Action	Exec Lead	Status	Progress (RAG)
1	06/10/20	2020/21/31	Covid-19 status update at Board Meetings	SL	IN PROGRESS	
2	15/12/20	2020/21/59	Formal update on Psychological Therapies Service to be presented in March 2021	BC	IN PROGRESS	
3	16/2/21	2020/21/83	Share information on Remuneration Committee training with board members	GR/LH	IN PROGRESS	
4	27/4/21	2021/22/07	Use of remote technology for Patient Safety Conversations – DCH&SC to discuss with MD and Clinical Governance team	BC	IN PROGRESS	Discussed at Joint Governance Group and agreed to reconfigure. 3 pilot areas to be identified to take this forward. Plan to recommence face-to-face Patient Safety and Leadership Walkrounds involving NEDs and staff from other areas services.
5	27/4/21	2021/22/07	Update on progress with Alcohol Brief Interventions	ER	IN PROGRESS	Provisionally on the agenda for Board Development Session in Sept
6	27/4/21	2021/22/13	Corporate Risk Register to be presented more frequently to Audit Committee to allow greater scrutiny	CM/EG	IN PROGRESS	Inclusion as a standing item on Audit Committee agenda commencing with next meeting in Sept 2021
7	25/6/21	2021/22/43	Progress the creation of a new Finance and Performance Committee	CM	IN PROGRESS	

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner

Amber: The action is in progress /action may need to be taken to resolve an issue

Green: The action is progressing as planned (no risk)

Blue: Complete – to be removed from tracker

Action owners: KC Kathleen Carolan, CM Colin Marsland, IS Ian Sandilands, LH Lorraine Hall, SW Susan Webb, SBI Simon Bokor-Ingram, LWatt Lisa Watt, LH

Lisa Ward, CH Carolyn Hand, RMG Risk Management Group