

# **SHETLAND NHS BOARD**

## **Minutes of the Endowment Committee meeting of Shetland NHS Board held virtually on Tuesday 16 February 2021 at 11.30am**

### **TRUSTEES PRESENT**

Lincoln Carroll (Chair)	Lorraine Hall
Malcolm Bell	Colin Marsland
Edna Mary Watson	Gary Robinson
Colin Campbell	Ian Sandilands
Kathleen Carolan	Shona Manson
Natasha Cornick	Michael Dickson
Jane Haswell	

### **IN ATTENDANCE**

Derek Hart, Fundraising Manager

Carolyn Hand, Corporate Services Manager

Erin Seif, Minute Taker

#### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Susan Webb and Kirsty Brightwell.

#### **2. DRAFT MINUTES OF MEETING HELD ON 6 OCTOBER 2020**

The draft minutes of the previous meeting on 6 October 2020 were approved, subject to an expansion of Item 5 regarding the Endowment Fund Financial Report for Quarter 1 2020/21.

**ACTION: Mrs Seif**

#### **3. MATTERS ARISING**

There were no matters arising from the previous minutes.

#### **4. ACTION TRACKER**

(56) Andrew Smith Bed Fund—Mr Marsland to confirm with Shetland Archives that Andrew Smith was the gentleman who built and owned the building opposite Islesburgh House. Such confirmation would allow the Committee to find and contact living relatives to seek permission to re-purpose this Fund.

**ACTION: Mr Marsland**

(59) Agenda Item 5 - Endowment Fund Financial Report: Quarter 1 2020/21—Mr Marsland has sought information on NHS Scotland’s national investment strategy: the data has been submitted to NHS Grampian, who are still to issue a report back showing what all the Boards are doing in terms of investment and what we’re actually using.

**ACTION: Ongoing**

## **5. ENDOWMENT FUND FINANCIAL REPORT: QUARTER 2 2020/21**

Mr Marsland shared that the Financial Report is only to six months due to pressure of work in the Finance Department. The funds were last valued in November 2020, when they had gone up to just under £1.4m. The General Fund had then gone above £1m total, with the main income sources the MRI Scanner Appeal and NHS Charities Together. Funds are now being spent against the MRI Scanner Fund to train individuals on its future use.

## **6. ENDOWMENT FUND APPLICATION: STAFF WELLBEING**

### **a. Arts and Crafts**

Mr Marsland presented the bid for circa £1.5k for “Speedcrafting for Wellbeing for NHS Staff” on behalf of Sally Hall, lead of the Wellbeing Group in Shetland. The local supplier would be Helen Robertson—it involves meeting online and learning crafts in a group, with materials provided.

Trustees approved the bid, noting it should be advertised as widely as possible to staff, without mention of a limit to places. Mr Carroll suggested that feedback be sought from participants. Mr Marsland to convey approval to Staff Wellbeing.

**APPROVED**

**ACTION: Mr Marsland**

### **b. Health and Fitness**

Mr Marsland presented the bid for £10K for “Fit in Fifty for NHS Staff”, also on behalf of Sally Hall, lead of the Wellbeing Group in Shetland. The local supplier would be Gym Gair, and the proposal would involve staff members participating in a fifty-day supported health and fitness challenge.

Trustees approved the bid, subject to certain conditions: confirmation from Staff Wellbeing that the course meets the needs previously articulated by staff; and confirmation we are only buying places on an existing course, not paying for equipment or developing additional materials.

Mr Marsland to request the above assurances from Staff Wellbeing and if they are met, the proposal will go forward.

**APPROVED, SUBJECT TO ASSURANCES**

**ACTION: Mr Marsland**

## **7. MRI SCANNER APPEAL UPDATE, AND THANK YOU TO DEREK**

Mr Hart shared a verbal report on the MRI Scanner Appeal and will submit a similar written report to the Endowment Committee before his post ends in April 2021. There is close to £1.35m banked, with the pledge from the Charitable Trust of £500K and from SSE for £50K still to come, as well as a number of charity boxes still out in the community which need to be collected and counted.

Mr Hart reflected on the “uniquely Shetland” nature of response to the Appeal with the community taking ownership of the project and doing wonderful work. He expressed his gratitude to the people of Shetland and his colleagues in the NHS, and in turn the Endowment Committee thanked Mr Hart for his effective and untiring work as Fundraising Manager during these unexpectedly challenging times.

Mr Carroll and Mrs Haswell expressed the importance of taking all those who have supported the Appeal locally forward with us as we move from fundraising to procurement and patient engagement. Mr Marsland shared that the team behind “Harriet’s Hats” intend to continue raising money, for the general Endowment Fund.

Mr Robinson suggested that the Facebook page might be retained as a recruitment portal for SPEN (Shetland Public Engagement Network) and PFPI (Patient Focus Public Involvement) volunteers.

Mr Carroll and Mr Hart will also liaise with Mr Dickson and Communications Officer Carol Campbell regarding public messaging to appreciate the community’s work, and to look back on Mr Hart’s term and ahead to the timescale for the MRI scanner becoming operational.

**ACTION: Mr Carroll and Mr Hart**

## **8. NHS Charities Together Covid-19 Update**

Mr Marsland reported that to date NHS Shetland has received £92K from NHS Charities Together. These funds were supposed to be spent by 31 March, but there has been a delay as the Estates Department confirms the best way to install requested benches. Further submissions are being sought from staff to spend the remaining money.

Mr Marsland shared that it’s hoped Stage 2 Grant applications can be deployed in a community setting, but we are still seeking suitable opportunities locally.

A potential additional £50k from NHS Charities Together was not sought, as NHS Shetland did not have the required specific plan on how it would be spent.

## **9. AOCB**

- i) None

**Date of next meeting:** Tuesday 18 May 2021 at 13:30 via Microsoft Teams.