

## NHS Shetland Board Action Tracker

(completed actions reported to the Board as complete or those delegated to standing committees have been removed)

	Date	Reference in Minutes	Action	Exec Lead	Status	Progress (RAG)
1	06/10/20	2020/21/31	Covid-19 status update at Board Meetings	SW	IN PROGRESS	
2	15/12/20	2020/21/59	Formal update on Psychological Therapies Service to be presented in March 2021	BC	IN PROGRESS	
3	16/2/21	2020/21/81	Details of online training sessions on mental health in the workplace – share information with S. Manson	ER	COMPLETE	Information forwarded
4	16/2/21	2020/21/83	Share information on Remuneration Committee training with board members	GR/LH	IN PROGRESS	
5	27/4/21	2021/22/07	Present draft Clinical and Care Strategy to June Board meeting	KC	IN PROGRESS	On agenda for today's meeting
6	27/4/21	2021/22/07	Use of remote technology for Patient Safety Conversations – DCH&SC to discuss with MD and Clinical Governance team	BC	IN PROGRESS	
7	27/4/21	2021/22/07	Update on progress with Alcohol Brief Interventions	ER	IN PROGRESS	Provisionally on the agenda for Board Development Session in Sept
8	27/4/21	2021/22/13	Corporate Risk Register – provide more detail on re-assigned risks to members of Audit Committee	EG	COMPLETE	Included in paper presented to Joint Audit & Committee Chairs meeting on 18 May 2021
9	27/4/21	2021/22/13	Corporate Risk Register to be presented more frequently to Audit Committee to allow greater scrutiny	CM/EG	IN PROGRESS	Inclusion as a standing item on Audit Committee agenda commencing with next meeting in Sept 2021
10	27/4/21	2021/22/16	DCH&SC to clarify who the Interim Chair will be for the IJB Audit Committee meeting on 20 May 2021	BC	COMPLETE	

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner

Amber: The action is in progress /action may need to be taken to resolve an issue

Green: The action is progressing as planned (no risk)

Blue: Complete – to be removed from tracker

Action owners: KC Kathleen Carolan, CM Colin Marsland, IS Ian Sandilands, LH Lorraine Hall, SW Susan Webb, SBI Simon Bokor-Ingram, LWatt Lisa Watt, LH Lisa Ward, CH Carolyn Hand, RMG Risk Management Group