

## NHS Shetland Board Action Tracker

(completed actions reported to the Board as complete or those delegated to standing committees have been removed)

	Date	Reference in Minutes	Action	Exec Lead	Status	Progress (RAG)
1	06/10/20	2020/21/31	Covid-19 status update at Board Meetings	SW	IN PROGRESS	Planned update at April Board meeting
2	15/12/20	2020/21/59	Formal update on Psychological Therapies Service to be presented in March 2021	BC	IN PROGRESS	
3	15/12/20	2020/21/64 2020/21/65	Update Sections 5 & 6 of the Corporate Governance Handbook to gender neutral language (and upload to website)	CM/CH	COMPLETE	Sections updated and uploaded to the board's website
4	16/2/21	2020/21/81	Details of online training sessions on mental health in the workplace – share information with Shona Manson	ER	IN PROGRESS	
6	16/2/21	2020/21/83	Share information on Remuneration Committee training with board members	GR/LH	IN PROGRESS	

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner

Amber: The action is in progress /action may need to be taken to resolve an issue

Green: The action is progressing as planned (no risk)

Blue: Complete – to be removed from tracker

Action owners: KC Kathleen Carolan, CM Colin Marsland, IS Ian Sandilands, LH Lorraine Hall, SW Susan Webb, SBI Simon Bokor-Ingram, LWatt Lisa Watt, LH Lisa Ward, CH Carolyn Hand, RMG Risk Management Group