

Shetland NHS Board

Board Headquarters

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Date 8 December 2020
Our Ref Brd/ag11/20

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Shetland NHS Board Members

Dear Member

There will be a meeting of Shetland NHS Board on Tuesday 15th December 2020 at **9.30am**. To access this please click on “Join Teams Meeting” within your calendar invite for this meeting.

Yours sincerely

A handwritten signature in cursive script that reads 'Carolyn Hand'.

Carolyn Hand (Mrs)
CORPORATE SERVICES MANAGER

AGENDA

1. Chairman's Announcements
2. Apologies for Absence
3. Declaration of Interests
4. Draft minutes of the Board Meeting held on 6 October 2020 *(Enclosed)*
5. Board Action Tracker *(Enclosed)*
6. Matters Arising

QUALITY & CLINICAL

7. Quality Report – Update on Progress *(Board Paper 2020/21/41 Enclosed)*
8. Healthcare Associated Infection Report *(Board Paper 2020/21/42 Enclosed)*

10:00am Patient experience of diabetes service

9. Establishment of Paediatric Consultant post (*Board Paper 2020/21/43 Enclosed*)

PERFORMANCE

10. Finance

- Monitoring Report 2020/21 at Month 7 (April to October) (*Board Paper 2020/21/44 Enclosed*)
- Budget Setting 21-22 Medium Term Plan (*Board Paper 2020/21/45 Enclosed*)

11. 2020/21 Performance

- Performance Monitoring Report for period to September 2020 (*Board Paper 2020/21/46 Enclosed*)

STRATEGY

12. Winter Plan for Ensuring Sustainability including the Festive Period 2020/21 (*Board Paper 2020/21/47 Enclosed*)

13. Joint Strategic Commissioning Plan feedback (*Board Paper 2020/21/48 Enclosed*)

GOVERNANCE

14. Draft Business Programme 2021/22 (*Board Paper 2020/21/49 Enclosed*)

15. Corporate Governance Handbook updates

- Section 5: Scheme of Delegation (*Board Paper 2020/21/50 Enclosed*)
- Section 6: Standing Financial Instructions (*Board Paper 2020/21/51 Enclosed*)

16. Escalation Report – Outstanding Internal Audit

High Risk (Grade 3) actions points (*Board Paper 2020/21/52 Enclosed*)

INFORMATION & NOTING

17. Public Protection Committee Annual Report (*Board Paper 2020/21/53 Enclosed*)

18. Annual Child Poverty Action Report (*Board Paper 2020/21/54 Enclosed*)

19. Approved Committee Minutes for noting

- Endowment Committee held on 14 July 2020 (*Enclosed*)
- Staff Governance Committee held on 16 July 2020 (*Enclosed*)
- Area Partnership Forum held on 27 August 2020 (*Enclosed*)
- Audit Committee held on 29 September 2020 (*Enclosed*)

20. Date of Next Meeting: **Tuesday 16th February 2021** at 9.30am.