

NHS Shetland Board Action Tracker

(completed actions reported to the Board as complete or those delegated to standing committees have been removed)

	Date	Reference in Minutes	Action	Exec Lead	Status	Progress (RAG)
1	10.05.20 (Agile Board)	No. 6	Internal auditors to be approached regarding conducting online training for NEDs.	CM	IN PROGRESS	Board Development sessions recommenced. Further training options discussed at subsequent audit committees, due to emerging themes re: active governance
2	26/06/20 (Agile Board)	2020/21/15	Look at ways to provide the board with a set of monthly operational performance indicators with a narrative around those declining		IN PROGRESS	Discovery PI dashboard will be circulated to all Board Members ahead of Board meetings
3	6/10/20	2020/21/31	Covid-19 status update at Board Meetings	SW	IN PROGRESS	Planned for update at Dec Board meeting
4	6/10/20	2020/21/42	Board Chair to write to Chair of IJB regarding agreement of Re-Mobilisation Plan	GR	COMPLETE	Board Chair and CExec have met with Chair of IJB. Regular meetings with SIC leadership planned.

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner
 Amber: The action is in progress /action may need to be taken to resolve an issue
 Green: The action is progressing as planned (no risk)
 Blue: Complete – to be removed from tracker

Action owners: KC Kathleen Carolan, CM Colin Marsland, IS Ian Sandilands, LH Lorraine Hall, SW Susan Webb, SBI Simon Bokor-Ingram, LWatt Lisa Watt, LH Lisa Ward, CH Carolyn Hand, RMG Risk Management Group