

NHS Shetland Board Action Tracker

(completed actions reported to the Board as complete or those delegated to standing committees have been removed)

	Date	Reference in Minutes	Action	Exec Lead	Status	Progress (RAG)
2	22.06.18	2018/19/036	CCPGC Terms of Reference	BC/SBI	COMPLETE	Mr Chittick updated the Board at the meeting in December 2019. He said the Terms of Reference for the new relationship with the SIC was on track. There was now a clear understanding of boundaries and how people could work together.
3	04.12.18	2018/19/089	Brexit	SBI	COMPLETE	Mr Bokor-Ingram updated the Board at the December meeting saying the election in a few days would give direction. NHS Shetland and its partners were work together to mitigate risk.
4	10.05.20 (Agile Board)	No. 6	Internal auditors to be approached regarding conducting online training for NEDs.	CM	IN PROGRESS	Board Development sessions recommenced. Further training options discussed at subsequent audit committees, due to emerging themes re: active governance
5	26/06/20 (Agile Board)	20/21/15	Look at ways to provide the board with a set of monthly operational performance indicators with a narrative around those declining		IN PROGRESS	Discovery PI dashboard will be circulated to all Board Members ahead of Board meetings
6	18.08.20	2020/21/05	Update on review of mental health service review and action plan and also to be added to the Corporate Risk Register	BC	COMPLETE	Completed and actions escalated

Key: Red: The action has not yet commenced / there may be an issue beyond the control of the owner
Amber: The action is in progress /action may need to be taken to resolve an issue
Green: The action is progressing as planned (no risk)
Blue: Complete – to be removed from tracker

Action owners: KC Kathleen Carolan, CM Colin Marsland, IS Ian Sandilands, LH Lorraine Hall, SW Susan Webb, SBI Simon Bokor-Ingram, LWatt Lisa Watt, LH Lisa Ward, CH Carolyn Hand, RMG Risk Management Group