



Shetland Islands Council



<b>Meeting:</b>	Shetland NHS Board
<b>Date:</b>	18 August 2020
<b>Report Title:</b>	Committee Appointments
<b>Reference Number:</b>	Board Paper 2020/21/33
<b>Author / Job Title:</b>	Carolyn Hand, Corporate Services Manager

#### Decisions / Action required:

The Board is requested to:

- i) Appoint an additional Non-Executive Director to the Audit Committee.
- ii) Note Mr Lincoln Carroll's resignation as Chair of the Audit Committee as of 19 August 2020 but his intention to remain on the Committee.
- iii) Appoint a replacement Chair of the Audit Committee from amongst its members.
- iv) Appoint a second substitute to the IJB to fill the vacancy left when Ms Lisa Ward resigned from the Board.

#### High Level Summary:

The Audit Committee Terms of Reference determine a minimum membership of four non-executive members. The Audit Committee currently has five non-executive members which has improved resilience.

Mr Carroll has expressed his wish to resign as Chair of the Audit Committee from 19 August 2020 but the desire to remain on the committee.

The Board is asked to consider appointing a further Non-Executive Director to Audit Committee.

As per the Audit Committee Terms of Reference the non-executive members of the Audit Committee must include the Chair of the Clinical, Care and Professional Governance Committee, but exclude the Chair of the Board. Eligible members are listed at Appendix 1. Wider committee membership is also included for ease of reference.

Recent draft best practice governance documentation for NHS Scotland has suggested that where possible Audit Committee membership should not include employees of the Board (i.e. stakeholder members).

Once all non-executive directors members for the Audit Committee are agreed, the Board requires to appoint a Chair from amongst these. The Chair of Audit Committee will also become a member of the Clinical, Care and Professional Governance Committee (unless they are already appointed to this committee).

The Board is also asked to appoint a second substitute for the IJB following the resignation of Ms Lisa Ward from the Board.

Committee Membership is due to be reviewed holistically. This will take place once non-executive appraisals are completed, the skills matrix has been updated and more information is known about the active governance agenda being led by the Scottish Government.

**Corporate Priorities and Strategic Aims:**

The effective governance of the Audit Committee underpins all corporate priorities and strategic aims.

**Key Issues:**

None

**Implications :** *Identify any issues or aspects of the report that have implications under the following headings*

<b>Service Users, Patients and Communities:</b>	No specific issues identified.
<b>Human Resources and Organisational Development:</b>	No specific issues identified.
<b>Equality, Diversity and Human Rights:</b>	No specific issues identified.
<b>Partnership Working</b>	No specific issues identified.
<b>Legal:</b>	Consistent with corporate governance requirements.
<b>Finance:</b>	No specific issues identified.
<b>Assets and Property:</b>	No specific issues identified.
<b>Environmental:</b>	No specific issues identified.
<b>Risk Management:</b>	No specific issues identified.

<b>Policy and Delegated Authority:</b>	
<b>Previously considered by:</b>	

<b>“Exempt / private” item</b>	<i>Not applicable / required</i>
------------------------------------	----------------------------------