

## Shetland NHS Board

### Board Headquarters

Upper Floor  
Montfield  
Burgh Road  
LERWICK  
Shetland ZE1 0LA

Telephone 01595 743060  
[www.shb.scot.nhs.uk](http://www.shb.scot.nhs.uk)

Date 18 April 2023  
Our Ref Brd/23/24/ag1

Enquiries to Mrs Carolyn Hand  
Extension 3064  
Direct Line 01595 743064  
E-mail [carolyn.hand@nhs.scot](mailto:carolyn.hand@nhs.scot)



## Shetland NHS Board Members

Dear Member

There will be a meeting of Shetland NHS Board on **Tuesday 25 April 2023** at **9.30am**. To access this please click on “Join Teams Meeting” within your calendar invite for this meeting.

Yours sincerely

A handwritten signature in cursive script that reads 'Carolyn Hand'.

**Carolyn Hand**  
**Corporate Services Manager**

### AGENDA

1. Chair's Announcements
2. Apologies for absence
3. Minutes of the public Board Meeting held on 14 February 2023 *(Enclosed)*
4. Board Action Tracker *(Enclosed)*
5. Matters Arising

### QUALITY & CLINICAL

6. Quality Report Update *(Board Paper 2023/24/01 Enclosed)*
7. Healthcare Associated Infection Report *(Board Paper 2023/24/02 Enclosed)*

### PERFORMANCE

8. Finance  
- Monitoring Report 2022/23 at Month 11 (April to February)  
*(Board Paper 2023/24/03 Enclosed)*
9. 2022/23 Performance  
- Performance Report Quarter 3 (July to December 2022)  
*(Board Paper 2023/24/04 Enclosed)*

10. Strategic Risk Register Report *(Board Paper 2023/24/05 Enclosed)*
11. Risk Management Annual Report 2022/23 *(Board Paper 2023/24/06 Enclosed)*  
& Risk Management Workplan Update

### STRATEGY

12. Programme Initial Agreement (PIA) *(Board Paper 2023/24/07 Enclosed)*

### GOVERNANCE

13. Review of Committee Membership *(Board Paper 2023/24/08 Enclosed)*
14. Staff Governance Committee Terms of Reference  
*(Board Paper 2023/24/09 Enclosed)*
15. Finance & Performance Committee Terms of Reference  
*(Board Paper 2023/24/10 Enclosed)*
16. Audit & Risk Committee Terms of Reference *(Board Paper 2023/24/11 Enclosed)*
17. Clinical Governance Committee Terms of Reference  
*(Board Paper 2023/24/12 Enclosed)*
18. Remuneration Committee Terms of Reference  
*(Board Paper 2023/24/13 Enclosed)*
19. National Assault Pledge *(Board Paper 2023/24/14 Enclosed)*

### INFORMATION & NOTING

20. Approved committee minutes for noting:
- Staff Governance Committee held on 6 October 2022 *(Enclosed)*
  - Endowment Committee held on 25 October 2022 *(Enclosed)*
  - Audit Committee held on 29 November 2022 *(Enclosed)*
  - Clinical Governance Committee held on 6 December 2022 *(Enclosed)*
  - Area Partnership Forum held on 19 January 2023 *(Enclosed)*
21. Date of Next Meeting: **Thursday 22<sup>nd</sup> June 2023** at 9.30am.